1. What do you mean by AutoComplete feature in Excel and what are the benefits of using this feature?

Answer- AutoComplete helps us quickly insert functions and arguments while minimizing typing and syntax errors. The AutoComplete menu shows us available options based on context, and we choose what we want to insert into your formula.

1. Explain working with workbooks and working with cells.

Answer- An Excel file, often referred to as a workbook, contains one or more spreadsheets, or worksheets. Each box in the worksheet area is referred to as a cell. Each cell has a cell address, which is composed of a column reference and a row reference.

3. What is fill handle in Excel and why do we use it?

Answer- 'Fill Handle' is a tool that can be used to autocomplete lists in Excel.

How to use:-Click on the Fill Handle , which is located in the bottom right cell of the selected cells. Drag the Fill Handle for as many rows or columns as desired.

we can quickly copy formulas into adjacent cells by using the fill handle. When you drag the handle to other cells, Excel will show different results for each cell.

4.Give some examples of using the fill handle.

Answer-

* Check if Folder Exists using Excel VBA.
* Opening Folders using VBA Excel.
* Creating Folders in Excel VBA.
* Copying Folders From One Location to Another in Excel VBA.
* Move Folder From One Location to Another in Excel VBA.
* Deleting Folders in VBA Excel.
* Make File Read Only in VBA Excel.

5. Describe flash fill and what the different ways to access the flash fill are.

Answer-

Flash Fill automatically fills your data when it senses a pattern. For example, we can use Flash Fill to separate first and last names from a single column, or combine first and last names from two different columns ,we can use flash film to print few words of letters or any letter starting letters or ending letters, it automatically sense what we want to type , it can also be used to type months name , serial numbers , Arithmatic operators , and various different things.

6. Extract first name and last name from the mail id and then from the address column, extract the city, state, and pin code using the flash fill.Given below is an example of the columns you have to create. Paste thescreenshot of what you have created using the flash fill command.

Example: Mail Id, Address, First name, Last name, State, City, Pincode

Answer-

